



UNITED INDIANS
OF ALL TRIBES FOUNDATION

Daybreak Star Indian Cultural Center
Post Office Box 99100, Seattle, WA 98139
Phone: (206) 285-4425 Fax: (206) 282-3640

JOB ANNOUNCEMENT

JOB TITLE:	Daybreak Star Doula (two positions)	DEPARTMENT:	Family Services
REPORTS TO:	Doulas Program Manager	STATUS:	Full-Time/Non-Exempt
LOCATION:	Columbia City	GRADE:	\$40,000+, DOE

United Indians of All Tribes (UIATF) is a non-profit foundation that provides social and educational services to American Indians/Alaska Natives in the Seattle area and aims to promote the wellbeing of the Native American community in the area. Our mission is to provide educational, cultural and social services that reconnect Indigenous people in the Puget Sound region to their heritage by strengthening their sense of belonging and significance as Native people. Our vision is to be a social service provider, community center and cultural home for urban Indians. UIATF is searching for two full-time Daybreak Star Doulas to join our new Indigenous Doula Program! Be a part of something amazing and the start of our new program!

Daybreak Star Doulas is a culturally responsive, full spectrum, Indigenous doula program providing free of cost services to American Indian/Alaska Native/Native Hawaiian/Pacific Islanders (AI/AN/NH/PI) living in King County. Through culturally relevant doula care, we reduce the personal, cultural, and systemic barriers that disproportionately affect Indigenous parents while strengthening the bond between parents and connections to the community.

JOB DESCRIPTION:

Daybreak Star Doulas will provide services to families across the reproductive spectrum including abortion, adoption, birth and postpartum care. The ideal candidate is committed to serving their community, passionate about birth work, capable of managing multiple tasks and is a self-starter. This position includes a combination of in office and out-of-office tasks.

ESSENTIAL FUNCTIONS:

- Serve as a trained and experienced doula who will provide physical, emotional and informational support to pregnant and parenting families.
- Follow UIATF doula curriculum which includes labor and delivery support, resource and referral management, assessments and attending to the emotional needs of families.
- Work collaboratively (ie., with medical providers, elders, partner organizations, social workers, etc.).
- Provide outreach and education at community events.
- Provide home visiting support to families (may include providing breastfeeding support, cooking meals, light cleaning and supporting infants).
- Document home visits through written notes and data collection forms within 48 hours of a visit.

- Provide culturally relevant and specific community programming to foster community connections, additional education opportunities and natural supports to clients.
- Adequately prepare for all personal visits.
- Organize and inventory all program-related supplies and materials.
- Participate in staff bi-weekly staff meeting to share resources, discuss challenges, and/or improve skills and knowledge.
- Update recruitment plans and strategies, and coordinate client recruitment efforts.
- Participate in program improvement planning including CQI projects and evaluation activities.
- Regularly meet with supervisor or consultant for reflective supervision sessions, and as necessary to discuss procedures, protocol and other administrative processes to ensure quality record keeping and data entry.
- Assist in planning and hosting communitywide cultural events at Daybreak Star.
- Demonstrate regular and prompt attendance to ensure a consistent focus on family support.
- May be exposed to outdoor weather conditions during portions of work day.
- Perform other duties as assigned.

QUALIFICATIONS:

- American Indian/Alaska Native or Samoan/Tongan or other Pacific Islander language skills preferred.
- Strong communication and written skills.
- Sensitive awareness of diverse cultural, socio-economic and lifestyle backgrounds.
- Work independently with regular contact/coordination with program manager.
- Ability to understand and resolve complex problems.
- Ability to work with conflicting deadlines.
- Frequent standing, stopping, bending, pulling and pushing.
- Occasional lifting up to 50 pounds.
- Must pass a background investigation, including relevant criminal history.

REQUIRED:

- Full Spectrum Indigenous Doula Certification (Training will be provided. You must be able to attend August 16-19, 2019. Location TBD.)
- Indigenous Breastfeeding Counselor Certification (Training will be provided. You must be able to attend September 9-13, 2019. Location TBD.)
- Must have access to a car, valid drivers license and insurance (mileage will be reimbursed)
- Must have a flexible schedule and supportive lifestyle to meet the needs of the program (ie., unexpected appointments).

AMERICANS WITH DISABILITY SPECIFICATIONS

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools or controls; reach with hands and arms; climb stairs; balance; stoop, kneel, crouch or crawl; talk or hear; taste or smell. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

Work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is not exposed to weather conditions.

The noise level in the work environment is usually moderate.

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. This description reflects management's assignment of essential functions; it does not proscribe or restrict the tasks that may be assigned. This job description is subject to change at any time.

OPENING DATE: xx
CLOSING DATE: Until Filled

*United Indians of All Tribes Foundation
is an Equal Opportunity Employer*

APPLICATIONS FOR EMPLOYMENT can be obtained at www.unitedindians.org/about/jobs , please submit with a resume and cover letter to jobs@unitedindians.org .

Please contact HR for questions : #206-475-1353,
msalanga@unitedindians.org