



Daybreak Star Indian Cultural Center  
 Post Office Box 99100, Seattle, WA 98139  
 Phone: (206) 285-4425 Fax: (206) 282-3640

## JOB ANNOUNCEMENT

<b>JOB TITLE:</b>	<b>Youth Advocate</b>		
<b>PROGRAM:</b>	Labateyah Bridge Youth Home	<b>FLSA STATUS:</b>	
<b>LOCATION:</b>	9010 13th Ave N.W.	<b>WORK SCHEDULE:</b>	Various: Swing, Graveyard, Wknd Day, or on-call
<b>REPORTS TO:</b>	Youth Advocate Lead and Program Dir.	<b>PAY RANGE:</b>	\$17.00/Hr. starting

### JOB SUMMARY:

The Youth Advocate works directly with residents ages 18 to 24, in a mentorship role, assisting youth in fulfilling their goals to become independent and obtain permanent housing. This position reports directly to the Youth Advocate Lead, with Program Director supervision, and is responsible for ensuring weekly routines are maintained in accordance with Labateyah policies and procedures.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Ensure youth home policies and procedures are consistently followed.
- Responsible for assisting residents in the transition to self-sufficiency and permanent housing via documented primary/advocacy meetings.
- Conduct housekeeping activities and ensure resident rooms are neat and that chores are completed.
- Ensure safety of residents, youth home and grounds at all times.
- Provide supervision and direction to youth home residents.
- Provide crisis intervention and referral to services as needed, including cultural resources.
- Assist in facilitating resident groups or activities as directed and encourage participation in cultural activities.
- Ensure that residents practice cleanliness and order; and that residents complete their daily chores.
- Maintain accurate and timely written documentation in resident files.
- Attend all staff meetings, shift exchanges and resident staffing, providing input as needed.
- Ensure residents make progress in fulfilling personal goals, utilizing youth advocate resource guide and collaborating with other staff.

### QUALIFICATIONS:

- High school diploma or GED and experience as a paid worker, intern or volunteer in a social/human services field.
- Possess knowledge of and cultural sensitivity to the needs of Native American/Alaskan Native Youth.
- Demonstrate decision making skills and crisis intervention skills.
- Ability to work with diverse populations, specifically the urban Native population, including knowledge of Native American history, an understanding of the diversity of local American Indian/Alaskan Native community and issues surrounding the Urban Indian experience.
- Excellent oral and written communication skills required.

- Applicant must pass a background investigation, including relevant criminal history.
- Applicant must have a valid driver's license.
- Must be confident, quick thinking and enjoy challenges.
- Reliable, trustworthy and team oriented.
- Must have strong personal boundaries and high ethics.
- Must be a healthy role model and mentor, as well as substance abuse free.