



Daybreak Star Indian Cultural Center  
Post Office Box 99100, Seattle, WA 98139  
Phone: (206) 285-4425 Fax: (206) 282-3640

## JOB ANNOUNCEMENT

**JOB TITLE:** Sales Associate - Kiosk  
**DEPARTMENT/PROGRAM:** Sea-Tac Kiosk  
**REPORTS TO:** SeaTac Business Manager  
**STATUS:** FT – Non-Exempt  
**LOCATION:** Seattle Intl. Airport 17801 Intl Blvd SeaTac, WA 98158  
**GRADE:** \$18.50 p/h

### JOB SUMMARY

United Indians of All Tribes Foundation is opening a merchandise kiosk at SEATAC Airport in December 2018. We are looking for an honest, motivated and reliable Sales Associate to work in a fun and unique environment. The Associate will have an appreciation and passion for Native American culture and must be able to explain and educate our customers regarding our products in a high traffic setting. They will be expected to assist customers in finding jewelry and assorted merchandise that suits our guests' needs.

### Job Duties:

- Motivate customers to purchase our products and suggest additional merchandise
- Restock inventory and keep a clean kiosk, cleaning shelves and surfaces
- Organizing advertising displays to promote sales
- Calculate sales discount to determine price
- Represent United Indians brand in the highest manner
- Other duties as assigned

### Qualifications:

- High School Diploma or GED
- Basic mathematical skills
- Must have previous sales experience
- Previous retail jewelry sales experience
- Strong interpersonal, organizational, and communication skills
- Must be able to work a flexible schedule and pass a drug screening
- Able to lift and/or move up to 50 lbs

### Knowledge, Skills, and Abilities Required

- Pass a basic criminal history background inquiry.
- Acceptance of diversity in ethnicity, culture, spiritual practices and lifestyles.
- Pass a drug screening
- 18 years old and older.

**Benefits**

- **\$18.50/hour**
- **Overtime: 1 ½ rate**
- **Promotional opportunities available**
- **Full medical and dental benefits**

**AMERICANS WITH DISABILITY SPECIFICATIONS****PHYSICAL DEMANDS**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools or controls; reach with hands and arms; climb stairs; balance; stoop, kneel, crouch or crawl; talk or hear; taste or smell. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**WORK ENVIRONMENT**

- Work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is not exposed to weather conditions

Opening Date: 12/14/18 Closing Date: When suitable applicant is hired	<b>APPLICATION PROCEDURE</b>  Submit cover letter and resume to:
Compensation: \$18.50, plus excellent benefit package provided  United Indians of All Tribes Foundation is an Equal Opportunity Employer	United Indians of All Tribes Foundation PO Box 99100; Seattle, WA 98139 Fax: (206) 282-3640 Email: jobs@unitedindians.org